

**MARYLAND STATE LOTTERY COMMISSION  
JANUARY MINUTES**

DATE: January 25, 2006  
TIME: 9:00 a.m.  
PLACE: Maryland Lottery Headquarters

PRESENT: Chairman Frank C. Bonaventure  
Vice Chairman E. Randolph Marriner  
Commissioner Bruce Reeder  
Commissioner George Wagner

Buddy Roogow, Director  
Gina Smith, Assistant Director and CFO  
Andrea Johnson, Principal Counsel  
Sandra Johnson, Chief Information Officer, Information Technology  
Steve Meehan, Deputy Director, Sales  
Tracey Cohen, Director, Product Development and Advertising  
Jill Baer, Director, Creative Services  
Jimmy White, Director, Communications  
Robert Howells, Director of Procurement  
Paul Dorsey, Director of Policy and Development  
Michael Eaton, Internal Auditor  
Marie Torosino, Executive Associate

**OTHERS**

PRESENT: David Blum, Eisner Communications  
Jeff Hale, Scientific Games Online Entertainment Systems  
Diane Connell, Oberthur Gaming Technologies, Inc.  
Todd Bauman, Oberthur Gaming Technologies, Inc.

## **CALL TO ORDER**

Chairman Bonaventure stated there was a quorum present and he called the meeting of the Maryland Lottery Commission to order at 9:03 a.m.

## **APPROVAL OF MINUTES**

Chairman Bonaventure made a motion to approve the December Minutes. Commissioner Wagner seconded the motion. The December Minutes were approved by unanimous vote of the Commission.

## **COMMISSION BUSINESS**

Chairman Bonaventure distributed to the Commissioners for their information a copy of the Abell Report concerning gray machines.

The appointment of Chairman of the Lottery Commission takes place annually in January. Vice Chairman Marriner made a motion to appoint Frank Bonaventure as Chairman of the Lottery Commission. Commissioner Wagner seconded the motion. The motion was passed by unanimous vote of the Commission with Chairman Bonaventure recusing himself from the vote.

The appointment of Vice Chairman of the Lottery Commission takes place annually in January. Chairman Bonaventure made a motion to appoint Randy Marriner as Vice Chairman of the Lottery Commission. Commissioner Reeder seconded the motion. The motion was passed by unanimous vote of the Commission with Vice Chairman Marriner recusing himself from the vote.

## **EISNER COMMUNICATIONS**

Mr. David Blum, Senior Vice President congratulated the Chairman and Vice Chairman on their reappointments.

Mr. Blum stated last month he shared with the Commissioners the point-of-sale material for the launch of the \$20 Million Mania scratch-off games and the Multi-Match Game. Today he shared with the Commissioners the advertising that would accompany those games.

Mr. Blum stated the Multi-Match Game would be introduced statewide with newspaper advertising next Friday. The ad would introduce the new game, deliver the message that Lotto is ending and the jackpot information. A freestanding insert with a trial coupon would be in the newspapers on Sunday, February 5, 2006. He showed the insert to the Commissioners. A mailing would also be sent to VIP Club members and subscribers.

Mr. Blum stated he had four television ads to present to the Commission. Two of the ads were for the \$20 Million Mania scratch-ticket. The remaining two ads are the rough cuts for the Multi-Match Game. Eisner is currently working on the final editing and the Multi-Match ads should be ready for airing on February 1, 2006. Mr. Blum showed the ads to the Commission.

### **SCIENTIFIC GAMES ONLINE ENTERTAINMENT SYSTEMS**

In Ms. Sean Athey's absence, Mr. Jeff Hall, Operations Manager presented the report for Scientific Games. He stated Scientific Games is making final preparations for the introduction of the Multi-Match Game. He stated ongoing preparations continue for the upcoming on-line conversion.

Commissioner Wagner asked if the Lottery recently sent correspondence to the Lottery retailers regarding the installation of the satellites on the roofs of their businesses. Also, if holes are drilled in the roofs, who would be responsible if any leaks occur. Mr. Hall responded yes, letters regarding pre-site visits were sent. He stated non-penetrating mounts would be used to install the satellite dishes. Ms. Johnson stated any improvements that are needed are between the landlord and licensee. The retail agent would take the correspondence to the landlord. Commissioner Wagner asked what happens if a landlord does not sign permission for the satellite dish to be installed. Mr. Hale responded Scientific Games and the Lottery would work with the business. If a satellite dish is not a viable option, there are alternative methods for communications such as DSL and radio communications. However, the primary method of communications would be the satellite dish. Commissioner Wagner asked if the satellite dish could be used for other communications beside the Lottery transactions. Mr. Hale responded no it could not. Chairman Bonaventure asked what is the size of the satellite dish. Mr. Hale responded the dish is approximately two feet in diameter.

### **DIRECTOR'S REPORT**

Mr. Buddy Roogow stated on Monday, February 20, 2006 at 1:00 p.m. the Lottery's budget hearing would take place with the Senate Education Business and Administration Subcommittee. Patrick Hogan is the Chairman of this subcommittee. On Wednesday, February 22, 2006 at 1:00 p.m. the Lottery's budget hearing would take place with the House Transportation and Environment Subcommittee. Peter Franchot is the Chairman of this subcommittee. The Commissioners are invited to attend these hearings.

Mr. Roogow stated it has been an excellent month for lottery sales. Pick 3 sales show a slight decline compared to last year. Pick 4 sales are \$6.4 million ahead as compared to last year. Sales for Keno and Keno Bonus combined are \$10.3 million ahead as compared to last year and instant game sales are growing and are \$12 million ahead as compared to last year. Total sales are \$44 million ahead of last year. Pick 3 revenue is down \$8.5 million because of high payouts. Pick 4 revenue is up by approximately \$12 million. Total revenue is \$16 million ahead of last year. The Lottery is running ahead of its revenue goal.

Mr. Roogow stated the Multi-Match Game starts next week. On Wednesday evening, February 1, 2006, on WJZ-TV Channel 13, the Lottery would have a goodbye party on the air for Lotto, saying goodbye to an old friend and hello to a new one. The Commission is invited to attend.

Mr. Roogow stated the \$20 Million Mania scratch-off ticket is in the field and advertising would run this weekend.

Mr. Roogow stated the La Fleur's Symposium would be held in Washington DC from April 9 to 12, 2006. He asked the Commissioners to let him know if they are interested in attending.

Mr. Roogow stated Mr. Paul Dorsey would present information regarding current legislation. There are a few bills the Lottery is monitoring.

Mr. Dorsey distributed to the Commission a summary list of the legislative bills. He stated SB 48 and HB 158 deal with Prize Winners–Voluntary Assignments. This bill would allow annuitants to voluntarily assign their annuities. This bill was vetoed last year. It may pass this year.

Mr. Dorsey stated SB 149, State Lottery Proceeds–Problem Gambling Council of Maryland would create a special fund for the distribution of \$100,000 in State Lottery proceeds each fiscal year to the Problem Gambling Council of Maryland for specific programs for problem gambling. In the past, lottery funds have not been distributed to private organizations. As of Monday, the bill was modified to have the Department of Health and Mental Hygiene handle the distribution of funds by a procurement process.

Mr. Dorsey stated SB 179, State Lottery–Vending Machines–Access by Minors would prohibit instant ticket vending machines (ITVMs) from locations where minors are allowed to go. The exception would be if tokens were sold for use in the machine. The Lottery sells \$90 million worth of instant tickets through the ITVMs. Mr. Dorsey stated the Lottery would closely monitor this bill.

Mr. Dorsey stated SB 57, Child Support Enforcement Administration–Service of Notices–Time for Appeal would raise the time limit for the appeal of lottery funds transferred to the Enforcement Administration. Chairman Bonaventure asked if the Lottery had any issues with this bill. Ms. Johnson responded no, it would just give a person more time to appeal the proposed transfer of lottery prizes.

Mr. Dorsey stated SB 42, Video Lottery Terminals–Statewide Straw Ballot requires the question for video lottery terminals be placed on the ballot in next general election of the State. This bill did not make it out of Committee last year.

Mr. Dorsey stated SB 132, Gaming–Slot Machines–Ownership and Operation by Eligible Organizations, allows each eligible organization in the State to own or operate slot machines. Commissioner Reeder asked what is considered an eligible organization. Mr.

Dorsey responded non-profit organizations such as Elks, Moose, etc. Ms. Johnson stated each county makes a determination as to what is considered a non-profit organization. Mr. Dorsey stated this bill was introduced last year and did not make it out of Committee.

Mr. Dorsey stated HB 193, Video Lottery Terminals–Constitutional Amendment Subject to Voter Approval would add new articles to the Maryland Constitution to prohibit expansion of forms of gambling and limiting the number of video lottery facility licenses the State can issue and limits to 13,000 the number of video lottery terminals the State can authorize. This bill was introduced last year and did not make it out of Committee.

Mr. Dorsey stated HB 119, Garrett County–Paper Gaming and Bingo–Regulation allows organizations without liquor licenses to engage in paper gaming (pull tabs).

Mr. Dorsey stated HB 221, Anne Arundel County–Charitable Gaming–Card Games authorizes qualified organizations to conduct card games as fundraisers. Commissioner Wagner asked who sponsored this bill. Mr. Dorsey responded the Anne Arundel delegation.

Chairman Bonaventure asked if the Administration would be introducing a slots bill during this legislative session. Mr. Dorsey responded as of yesterday a bill had not been introduced.

## **REPORTS**

### *Legal Division – Andrea Johnson, Principal Counsel*

Ms. Andrea Johnson stated there were no revocations to present to the Commission today.

Ms. Johnson stated GTECH is merging with Lottomatica, an Italian lottery operator. GTECH will retain controlling interest in the new company. She stated she is working with other NASPL counsel in shared due diligence of this transaction.

Ms. Johnson stated the Lottery has been providing documentation to the California Lottery Counsel concerning the California Mega Millions case. They are reviewing the laws and how the jackpot prizes are handled. The case may be heard next month.

Ms. Johnson stated Merjo Advertising filed a protest with the Maryland Board of Contract Appeals regarding the small procurement for golf pencils. The Lottery sought to procure ½ to 1½ million golf pencils and requested vendors to submit a flat rate based on a range of pencils that may be ordered. Merjo came in as the low bid, but his bid was rejected because it was not responsive to the specifications. Merjo maintains the bid specifications were flawed.

Ms. Johnson stated Legal is working with the IT in reviewing documents related to the upcoming on-line conversion.

*Administration, Finance and Operations – Gina Smith, Assistant Director/CFO*

Ms. Gina Smith distributed to the Commission a copy of the unaudited financial statement for December 2006. She stated the audited financial statement for November 2006 as well as a copy of the Comprehensive Annual Financial Report (CAFR) was previously mailed to the Commission. She stated the CAFR was submitted for certification and the Lottery should receive a response in June 2006.

Ms. Smith stated AFO is working on processing the Multi-Match subscriptions. New subscriptions would be effective with the drawing of February 18, 2006.

Ms. Smith stated she has been working with IT regarding the conversion process.

Ms. Smith stated by next month the agent license process would slow down and eventually stop so that the Lottery is not ordering telco lines and then having to immediately switch to a satellite dish communication. She will keep the Commission informed.

Ms. Smith stated the 1099's were sent to the lottery retailers on Monday. AFO is reconciling the W-2Gs so that the tape can be submitted to the IRS by the end of February.

Ms. Smith stated the Accounts Receivable position was filled and the person started work today. She stated a few applications were received for the Cost Accountant position. She would review the applications with the Chairman.

Mr. Robert Howells would review procurement issues when he presents his report later in the meeting.

Commissioner Reeder stated he notes the Lottery has been experiencing problems with its telephone system. Ms. Smith responded yes, there have been problems with the voice mailbox system and it would be upgraded. Also, in the next few weeks a new phone system would be installed to end the problem of busy signals for people calling in and employees calling out. The Lottery is purchasing an Interactive Voice Response (IVR) system that would be on a separate phone system. Initially, only winning numbers information would be transferred to the IVR system.

*Information Technology – Sandy Johnson, Chief Information Officer*

Ms. Sandy Johnson stated IT is working with Lottery staff and Scientific Games on the on-line conversion process. She stated bi-weekly meetings are also being held with the Director to keep him informed of the progress.

Ms. Johnson stated a considerable amount of time was spent this past month preparing the terminal screen. Sales and IT are working with Scientific Games on the screen designs. This is moving along well.

Ms. Johnson stated numerous requirement assessment documents have been received from Scientific Games. Meetings are ongoing to customize the documents the Lottery needs to review. She stated a meeting is scheduled tomorrow with the Blind Industries of Maryland to go over what their special needs would be on the terminal in order to accommodate them.

Ms. Johnson stated Scientific Games has finalized agreements for office space on the first floor at Montgomery Park Business Center.

Ms. Johnson stated two mailings were sent to Lottery retailers informing them of the conversion project. One of the letters seeks authority for a pre-site inspection by SCC, a subcontractor to Scientific Games.

Ms. Johnson stated Steve Golaner, who has experience on communications contracts has been hired in the IT Division. He will be involved in the on-line conversion process.

Ms. Johnson stated IT completed testing of the software for the Multi-Match Game. There were no problems.

Commissioner Reeder asked what happens if a lottery location cannot pick up a signal with the satellite. Ms. Johnson responded it is estimated that approximately five percent of the retailers would not be able to use satellite communications. Once the site visits are completed, and it is determined that satellite communications are not a viable option, then the Lottery would install DSL or radio communications. Chairman Bonaventure asked if DSL and radio communications would provide the same level of reception. Ms. Johnson responded yes, they would.

#### *Communications – Jimmy White, Director*

Mr. Jimmy White stated the Ancient Treasures second chance promotion is doing well. There are currently 173 people qualified for the opportunity to appear on the game show.

Mr. White stated during this time period there were many scratch-off winners – Ancient Treasures winner of \$1,000,000; Wild Cash Doubler winner of \$50,000; Sleigh Bills winner of \$50,000; and Candy Cane Cash winner of \$100,000. There were also six Bonus Match 5 winners during this time period.

Mr. White stated the current Lotto winner came in to claim his winnings. The winner has not decided whether to take the cash or annuity and did not want any publicity. This may possibly be the final Lotto winner before the new Multi-Match Game starts.

Mr. White stated television and radio interviews have been scheduled to talk about the new Multi-Match Game, the \$20 Million Mania scratch-off game, and to make the public aware what would happen to the last Lotto jackpot if it were not won on the final drawing. He distributed a copy of the interview schedule to the Commission.

Mr. White stated a new drawing machine was purchased for the Multi- Match Game and a new set backdrop was designed at WJZ-TV studio. The first drawing is February 4, 2006. He thanked the Eisner staff for their help in developing the design elements on the machine and the set backdrop.

Mr. White stated Communications would be present at the Polar Bear Plunge at Sandy Point State Park. The Lottery would display the \$20 Million Mania scratch-off ticket and Multi-Match Game. A tape would run featuring Carole Everett and Brian Johnson explaining how to play the game.

Mr. White stated work continues on the TV game show procedures for the Ancient Treasure second chance promotion.

Mr. White stated work continues on the procedures for the \$20 Million Mania second chance promotion.

*Creative Services – Jill Baer, Director*

Ms. Jill Baer stated television advertising for the \$20 Million Mania scratch-off ticket began airing statewide on January 23, 2006 for one week. The “Pop Singer” television advertising airs this weekend on selected prime time programs.

Ms. Baer stated Multi-Match television advertising would begin airing statewide on February 2, 2006, the first day of game sales. Also, a full-page newspaper ad would run on February 3, 2006.

Ms. Baer stated Ancient Treasures advertising began airing featuring Mr. Roogow and Mr. Steve Rouse in the “Lone Ranger” spot promoting the game. She has been working with Lottery staff to develop production elements for the television game show. She would keep the Commission updated.

*Product Development and Advertising – Tracey Cohen, Director*

Ms. Tracey Cohen stated the main focus has been on the Multi-Match Game and the \$20 Million Mania scratch-off ticket. She is currently working on two new promotions. She stated the Lottery has been in contact with the Administration to see what it could do to support Maryland horseracing. The Lottery has developed a \$5.00 scratch-off ticket called Tripler Crown Tripler with a top prize of \$50,000. Point-of sale and radio advertising for this ticket would support Maryland horseracing. She is also working with WBAL radio on a giveaway trip to events that focus on Maryland events. Chairman Bonaventure stated he would be scheduling a meeting with the Secretary of the Department of Labor, Licensing and Regulation and the Chairman of the Racing Commission.

Ms. Cohen stated she is currently working on a gas card promotion. Players would send in \$5 worth of non-winning tickets for chance to win a \$100 gas card. Tentative start date of

this promotion is March 3, 2006. Commissioner Reeder asked how often would the cards be given away. Ms. Cohen responded a drawing would be held once a week. Chairman Bonaventure asked where would the person redeem the gas card. Mr. Howells responded there would be three or four participating gas companies with statewide coverage. Vice Chairman Marriner asked if there were any legal ramifications. Ms. Johnson responded Legal is currently looking at any possible issues. Chairman Bonaventure asked did the Lottery solicit the gas stations. Mr. Howells responded the Lottery solicited stations to see who would be interested in participating. A question was asked if there is any estimate of the number of cards to be given away. Mr. Roogow responded 220 \$100 gas cards would be given away. Commissioner Reeder asked if a winner of the gas card could chose the gas company. Ms. Cohen responded the Lottery would try to accommodate the winner. Chairman Bonaventure asked if the gas card could be used in the convenience store where the pumps are located or for gas only. Mr. Dorsey responded the Lottery cannot segregate where the money on the card is spent.

Ms. Cohen stated she had five new instant games to present to the Commission.

Game #589 *Little Green Men/Women* is a \$1.00 ticket with a prize payout of 58.60% and a print run of 3.5 million tickets. If 85% of the tickets are sold, the profit would be \$790,846. If 100% of the tickets are sold, the profit would be \$968,994.

Game #590 *Triple Crown Tripler* is a \$5.00 ticket with a prize payout of 72.00% and a print run of 2.0 million tickets. If 85% of the tickets are sold, the profit would be \$1,392,854. If 100% of the tickets are sold, the profit would be \$1,694,810.

Game #591 *Funky Monkey* is a \$1.00 ticket with a prize payout of 58.60% and a print run of 3.5 million tickets. If 85% of the tickets are sold, the profit would be \$790,846. If 100% of the tickets are sold, the profit would be \$968,994.

Game #592 *Quick Silver* is a \$1.00 ticket with a prize payout of 60.27% and a print run of 3.5 million tickets. If 85% of the tickets are sold, the profit would be \$739,672. If 100% of the tickets are sold, the profit would be \$908,789.

Game #593 *Double Doubler* is a \$1.00 ticket with a prize payout of 58.83% and a print run of 3.5 million tickets. If 85% of the tickets are sold, the profit would be \$783,798. If 100% of the tickets are sold, the profit would be \$960,702.

Vice Chairman Marriner made a motion to approve Game #589 *Little Green Men/Women*, Game #590 *Triple Crown Tripler*, Game #591 *Funky Monkey*, Game #592 *Quick Silver*, and Game #593 *Double Doubler*. Commissioner Wagner seconded the motion. Game #589 *Little Green Men/Women*, Game #590 *Triple Crown Tripler*, Game #591 *Funky Monkey*, Game #592 *Quick Silver*, and Game #593 *Double Doubler*. were approved by unanimous vote of the Commission.

Ms. Cohen presented to the Commission the final analysis of six instant games that were closed.

Game #472 *Money Bags* was 97.36% sold. With the subtraction of the adjustment for the administrative allocation, the profit was \$874,446.82.

Game #476 *Triple Luck* was 98.98% sold. With the subtraction of the adjustment for the administrative allocation, the profit was \$1,276,917.19.

Game #495 *Double Wild 7's* was 97.65% sold. With the subtraction of the adjustment for the administrative allocation, the profit was \$733,694.44.

Game #496 *White Ice 8's* was 97.45% sold. With the subtraction of the adjustment for the administrative allocation, the profit was \$816,746.11.

Game #500 *Hoola Moola* was 95.91% sold. With the subtraction of the adjustment for the administrative allocation, the profit was \$483,014.10.

Game #515 *Go Maryland* was 96.46% sold. With the subtraction of the adjustment for the administrative allocation, the profit was \$669,849.93.

Vice Marriner stated this information is very helpful in showing what games are good sellers and what games are not. He applauds the Lottery's efforts to supply this information to the Commission.

#### **Sales – Stephen Meehan, Deputy Director**

Mr. Stephen Meehan stated the Sales force is working to distribute the \$20 Million Mania scratch-off tickets to the retailers and supporting the Multi-Match Game.

Mr. Meehan stated Sales is very involved in the on-line conversion process. Sales is also educating retailers on the new satellite communications process.

Mr. Meehan stated Sales is working on a "making a difference" sales improvement initiative.

Mr. Meehan stated that Bill Bateman's Restaurant located at the airport has expressed interest in becoming a lottery agent. Sales will be talking further with them. Mr. Roogow stated a verbal agreement was reached with Obrycki's Restaurant to install Keno at their location at the airport.

#### **OBERTHUR GAMING TECHNOLOGIES**

Ms. Cohen introduced Ms. Diane Connell, Regional Sales Director and Mr. Todd Bauman, Director of Marketing Research from Oberthur Gaming Technologies. Ms. Connell stated the purpose of the presentation is to describe the scratch ticket industry, to describe the scratch player, and to answer any questions. Ms. Connell and Mr. Bauman proceeded to give the presentation to the Commission. A copy of the Power Point presentation would be supplied to the Commission at a later date. A copy would also be on file with the Minutes.

Chairman Bonaventure stated he thought the presentation was excellent and extended his thanks to Ms. Connell and Mr. Bauman.

## **REPORTS (continued)**

### *Procurement* – **Robert Howells, Director**

Mr. Robert Howells stated Merjo Advertising filed a protest with the State Board of Contract Appeals. Merjo has a long history with the State of Maryland and the Lottery and is frequently low bidder on many of the Lottery's small procurement bids. The State Board of Appeals hears these protests. He will keep the Commission updated.

Mr. Howells stated a copy of the Instant Ticket Games and Related Services RFP #2006-01 was previously sent to the Commissioners. The RFP was tentatively approved by the Department of Budget and Management (DBM). He stated the Lottery recently received final approval of the RFP from DBM. The RFP would be released tomorrow, January 26, 2006, assuming approval by the Commission today. Based on an issue date of tomorrow, the bids would be due on March 8, 2006. He stated he anticipates going to the Board of Public Works for contract approval in early June 2006. He asked the Commission if there were any questions. Chairman Bonaventure asked if there was a primary and secondary contractor in the current contract. Mr. Howells responded no. He stated that DBM approved the concept of primary and secondary contractors in this RFP as long as the primary contractor receives most of the work. If the primary contractor cannot do the work, then the Lottery would go to a secondary contractor. A Task Order competition would be used to award the work to a secondary contractor.

Chairman Bonaventure made a motion to approve the Instant Ticket and Related Services RFP #2006-01 and Vice Chairman Marriner seconded the motion. Instant Ticket and Related Services RFP #2006-01 was approved by unanimous vote of the Commission.

Mr. Howells stated Maintenance Services for Instant Ticket Vending Machines Contract #2005-08 with GTECH expires on March 16, 2006. The one-year renewal option is being executed. Also, a new contract is being prepared to consolidate maintenance services for all ITVMs under a single contract. There are currently two other contracts in addition to this one.

Mr. Howells stated the Auditing and Accounting Services Contract #2003-03 with Stout, Causey and Horning is being modified to raise the not to exceed ceiling due to additional management service hours required in four areas of the contract.

Mr. Howells stated a Change Order to the Televised Drawings of the Lottery's On-Line Games and Related Services Contract #2000-08 with WJZ-TV Channel 13 is being submitted to provide the new set design for the new Multi-Match Game.

Chairman Bonaventure made a motion to approve Renewal Option No. 1 for Maintenance Services for Instant Ticket Vending Machines Contract #2005-08, the Contract

Modification to the Auditing and Accounting Services Contract #2003-03, and the Change Order for the Televised Drawings of the Lottery's On-line Games and Related Services Contract #2000-08. Commissioner Wagner seconded the motion. The Renewal Option, Contract Modification and Change Order were approved by unanimous vote of the Commission.

Mr. Howells stated at the Board of Public Works meeting on February 15, 2006, the Lottery would be requesting approval of the Extension of the Printing of Instant Tickets and Related Services Contract #99-03 with Oberthur Gaming Technologies that the Commission approved at the December 2006 Commission Meeting, as well as approval of Renewal Option No. 1 of the Maintenance Services for Instant Ticket Vending Machines Contract #2005-08 that the Commission approved today.

*Internal Audit – Michael Eaton, Internal Auditor*

Mr. Michael Eaton stated he met with members of the Lottery's executive and senior management regarding the strategic analysis process. These meetings gave him the opportunity to learn more about each Division and its obligations. He will use this information to prepare an Audit Plan, which should be completed in February. He would then present the plan to the Commission for its review and approval.

Mr. Eaton stated an Internal Audit Charter was prepared for the Commission's approval. Chairman Bonaventure stated he would like to defer the approval of the Internal Audit Charter until next month's meeting.

**DATE AND TIME OF NEXT MEETING**

The next Commission meeting is scheduled for Wednesday, February 22, 2006 at 9:00 a.m. at Lottery Headquarters.

**ADJOURNMENT**

There being no further business, Chairman Bonaventure adjourned the meeting at 11:20 a.m.

Respectfully submitted,

Buddy Roogow